



BHUTAN NATIONAL BANK LTD.

POST BOX NO: 439
THIMPHU: BHUTAN

APPLICATION FORM FOR BANK GUARANTEE(S)

The Chief Executive Officer
Bhutan National Bank Limited
Thimphu.

I/We would like to request for **Bank Guarantee** for **Bid Security (EMD) / Performance Guarantee / Mobilization Advance / Release of Retention Money/ Security Deposit** amounting to Nu. _____ for a period of _____ Days/Months/Years with effect from _____ (dd/mm/yy) for the purpose of _____ (description of the work).

The above guarantee may be issued in favour of _____ (Name of the beneficiary) on behalf of _____ (Name of the construction company/Bidder).

Currently I operate the following business:

Sl.No	Business Name	License Number	Location	Nature of Business
1				
2				
3				

(A) PERSONAL DETAILS OF THE PROPRIETOR/PROPRIETRESS:

Name:	_____			Age:	_____	
Date of Birth:	Day	<input type="text"/>	Month	<input type="text"/>	Year	<input type="text"/>
Sex:	Male	<input type="text"/>	Female	<input type="text"/>		
Marital Status:	Single	<input type="text"/>	Married	<input type="text"/>	I.D. Card No.(Old)	_____
					(New)	_____
Mobile No:	_____	Phone No:	_____	Email Id:	_____	
Permanent Address: Village:	_____		Gewog:	_____		
	Thram No:	_____		House No:	_____	
If Married; Name of Spouse:	_____			Age:	_____	
Profession:	_____		I.D Card No (New/Old)	_____		
Mobile No:	_____		Phone No:	_____		
Permanent Address: Village:	_____		Gewog:	_____		

(B) ACCOUNTS MAINTAINED WITH BNBL (if any):

Sl. No.	Account Type	Account Number
1	Savings Account	
2	Current Account/Overdraft Account	

(C) ADDRESS

a) Business Address: Post Box No: _____ City: _____ Country _____

Name of Business: _____

Tele No _____ Email Id _____

Mobile: _____

(D) SECURITY DETAILS:

a) Building:

	Building I	Building II	Building III	Monthly Rental
Thram/Plot No.				
Plinth Area				
Value				
Place				
Dzongkhag				

b) Land:

Thram/Plot No. _____ Area _____ Value _____

Place: _____ Dzongkhag: _____

c) Orchard:

i) Thram/Plot No. _____ Dzongkhag _____

ii) No. of Non-Fruit Bearing Tress _____ Rate _____ Value _____

d) Vehicle:

Type: _____ Registration No.: _____ Year Mgd.: _____ Cost Price: _____

e) Share _____ Face value _____ Total value _____

(E) DETAILS OF EXISTING LOAN & BANK GUARNATEE WITH BNBL (IF ANY)

TYPE	LOAN ACCOUNT/BG NO	SECURITY/COLLATERAL

(F) LOAN DETAILS WITH OTHER FINANCIAL INSTITUTIONS:

LOANS WITH	LIMIT	OUTSTANDING	OVERDUES	DETAILS OF COLLATERAL
BOB				
BDFC				
RICB				
NPPF				

(G) DOCUMENT CHECK LIST (TICK ALL APPLICABLE)

1. Photocopy of I.D. Card	<input type="checkbox"/>
2. Latest Passport size photographs (2 nos.)	<input type="checkbox"/>
3. Ownership Certificate (not more than 3 months old)	<input type="checkbox"/>
4. Copy of Blue Book	<input type="checkbox"/>
5. Work Order	<input type="checkbox"/>
6. Copy of valid Insurance policy of the building/vehicle	<input type="checkbox"/>
7. Copy of Business License/CDB License	<input type="checkbox"/>
OTHER DOCUMENTS(IF APPLICABLE)	
1) Photocopy of I.D. Card of Guarantor(s)	<input type="checkbox"/>
2) Latest Passport size photographs of Guarantor(s) 2 nos	<input type="checkbox"/>

(H) DETAILS OF GUARANTOR (IF APPLICABLE)

Name: _____ Age: _____ ID Card No(New/Old) _____

Profession _____ Relation: _____

Contract address: _____ Telephone No: _____

Mobile no: _____ Email Id: _____

(I) CERTIFICATION

The undersigned certifies that, to the best of his or her knowledge and belief, all information contained in this application and in the accompanying statements and documents is true, complete, and correct. The undersigned agrees to notify the Bank immediately of any material changes in this information.

(J) CONSENT CLAUSE

The Parties hereunto in their respective capacities as hereinabove mentioned do hereby declare that all the information furnished herewith is correct to the best of my/our knowledge and ability and do hereby consent to disclose and share all or such information required by Bhutan National Bank Ltd. to do such acts, deeds or things that are deemed necessary to facilitate Credit Information Bureau to ascertain accuracy/correctness of information. The parties hereunto mentioned do hereby give consent to use my/our demographic and credit information by the Credit Information Bureau and other credit reporting entities.

In case of claim by the beneficiary, I/WE, hereby undertake to reimburse on your first demand the amount paid by BNBL to If I/We fail to reimburse, the claimed amount may be converted to short-term business loan at the prevailing interest rate and the same will be liquidated within one month's time. In the event of failure to liquidate the loan, I/We authorize BNBL to take over the properties mortgaged to the Bank in order to realize the amount payable by us.

Date: _____

**AFFIX
LEGAL
STAMP
Nu:10**

AUTHORISED SIGNATORY & SEAL OF THE COMPANY

NAME _____

DESIGNATION _____

*Please note: You are required to bring the original copy of the all the documents for verification by the concerned Bank Officials.