



# BHUTAN NATIONAL BANK LTD.

POST BOX NO: 439  
THIMPHU: BHUTAN

## LOAN APPLICATION FORM FOR BUSINESS LOAN/OVERDRAFT FACILITY

The Chief Executive Officer  
Bhutan National Bank Ltd.  
Thimphu.

Passport  
Size  
Photograph

### ATTN: CREDIT DEPARTMENT

I/We hereby apply for a business loan/overdraft facility of Nu. \_\_\_\_\_ (Nu. \_\_\_\_\_

\_\_\_\_\_ ) only for transfer /purchase / establishment/ expansion/execution

of \_\_\_\_\_ (nature of business/name of contract work) for a period

of \_\_\_\_\_ from/to your Bank.

### (A) PERSONAL DETAILS:

Name:	_____	Age	_____			
CID No:	_____	Issue Date:	_____	Expiry Date	_____	
Date of Birth:	Day	<input type="text"/>	Month	<input type="text"/>	Year	<input type="text"/>
Sex:	Male	<input type="text"/>	Female	<input type="text"/>		
Marital Status:	Single	<input type="text"/>	Married	<input type="text"/>		
Phone No:	_____	Mobile No:	_____	Email Id:	_____	
Permanent Address: Village:	_____	Gewog:	_____	Dzongkhag:	_____	
	Thram No:	_____	House No:	_____		
<b>If Married;</b> Name of Spouse:	_____	Age:	_____			
Profession:	_____	I.D Card No	_____			
Phone No:	_____	Mobile No:	_____	Email Id:	_____	
Permanent Address: Village:	_____	Gewog:	_____	Dzongkhag:	_____	

Currently I operate the following business:

Sl.No	Business Name	License Number	Location	Nature of Business
1				
2				
3				

**(B) ACCOUNTS MAINTAINED WITH BNBL (if any):**

Sl. No.	Account Type	Account Number
1	Savings Account	
2	Current Account	
3	Loan Account	

**(C) ADDRESS**

a) Business Address Post Box No: \_\_\_\_\_ Location: \_\_\_\_\_  
Dzongkhag: \_\_\_\_\_ Email ID: \_\_\_\_\_  
MobileNo: \_\_\_\_\_ TeleNo: \_\_\_\_\_

**(D) MEANS OF FINANCING:**

Own financing Nu. \_\_\_\_\_

Borrowing Nu. \_\_\_\_\_

**(E) MODE OF INTEREST APPLIED**

a) Fixed Rate

b) Floating Rate

**(F) SECURITY DETAILS:**

**a) Building:**

	<b>Building I</b>	<b>Building II</b>	<b>Building III</b>	<b>Monthly Rental</b>
<b>Thram/Plot No.</b>				
<b>Plinth Area</b>				
<b>Value</b>				
<b>Place</b>				
<b>Dzongkhag</b>				

**b) Land:**

Thram/Plot No. \_\_\_\_\_ Area: \_\_\_\_\_ Value: \_\_\_\_\_

Place: \_\_\_\_\_ Dzongkhag: \_\_\_\_\_

**c) Orchard:**

i) Thram/Plot No. \_\_\_\_\_ Dzongkhag: \_\_\_\_\_

ii) No. of Non-Fruit Bearing Tress: \_\_\_\_\_ Rate: \_\_\_\_\_ Value: \_\_\_\_\_

**d) Vehicle:**

Type: \_\_\_\_\_ Registration No.: \_\_\_\_\_ Year Mgd.: \_\_\_\_\_ Cost Price: \_\_\_\_\_

**e) Share:** \_\_\_\_\_ Face value \_\_\_\_\_ Total value \_\_\_\_\_

**(G) REPAYMENT SOURCE:**

a) Rental Income per month Nu. \_\_\_\_\_

b) Business Income per month Nu. \_\_\_\_\_

**(H) LOAN DETAILS WITH OTHER FINANCIAL INSTITUTIONS:**

<b>LOANS WITH</b>	<b>LIMIT</b>	<b>OUTSTANDING</b>	<b>OVERDUES</b>	<b>DETAILS OF COLLATERAL</b>
<b>BOB</b>				
<b>BDFC</b>				
<b>RICB</b>				
<b>NPPF</b>				

**(I) DETAILS OF GUARANTOR (IF APPLICABLE)**

Name: \_\_\_\_\_ Age: \_\_\_\_\_ ID Card No \_\_\_\_\_

Profession \_\_\_\_\_ Relation: \_\_\_\_\_

Contact address: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Mobile no: \_\_\_\_\_ Email Id: \_\_\_\_\_

**(J) DOCUMENT CHECK LIST (TICK ALL APPLICABLE)**

1. Photocopy of I.D. Card	<input type="checkbox"/>
2. Latest Passport size photographs            2 nos.	<input type="checkbox"/>
3. Ownership Certificate (not More than 3 months old)	<input type="checkbox"/>
4. Project report/Profit & Loss /cash flow statement	<input type="checkbox"/>
5. Stock Statement	<input type="checkbox"/>
6. Estimated value of the Assets	<input type="checkbox"/>
7. Copy of Blue Book	<input type="checkbox"/>
8. Work Order	<input type="checkbox"/>
9. Copy of valid Insurance policy of the building/vehicle	<input type="checkbox"/>
10. Copy of Business License/CDB License	<input type="checkbox"/>
<b>OTHER DOCUMENTS(IF APPLICABLE)</b>	
1) Photocopy of I.D. Card of Guarantor(s)	<input type="checkbox"/>
2) Latest Passport size photographs of Guarantor(s) 2 nos	<input type="checkbox"/>

**(K) CERTIFICATION**

The undersigned certifies that, to the best of his or her knowledge and belief, all information contained in this loan application and in the accompanying statements and documents is true, complete, and correct. The undersigned agrees to notify the Bank immediately of any material changes in this information. Further, the undersigned assure to make prompt and timely repayments as per the agreement. In event of non-compliance, the undersigned hereby authorize BNBL to take legal action as per BNBL norms.

**(L) CONSENT CLAUSE**

The Parties hereunto in their respective capacities as hereinabove mentioned do hereby declare that all the information furnished herewith is correct to the best of my/our knowledge and ability and do hereby consent to disclose and share all or such information required by Bhutan National Bank Ltd. to do such acts, deeds or things that are deemed necessary to facilitate Credit Information Bureau to ascertain accuracy/correctness of information. The parties hereunto mentioned do hereby give consent to use my/our demographic and credit information by the Credit Information Bureau and other credit reporting entities.

Date: \_\_\_\_\_

**AFFIX  
LEGAL  
STAMP  
Nu:10**

**NAME & SIGNATURE OF THE APPLICANT**

\*Please note: You are required to bring the original copy of all the documents for verification by the concerned Bank Officials.