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BHUTAN NATIONAL BANK LIMITED

Issue No.: 1.0

Issue Date: 20th May 2019

Revision
Date:

NAME: APPLICATION FORM FOR BUSINESS LOAN/OVERDRAFT FACILITY

The Chief Executive Officer
Bhutan National Bank Ltd.
Thimphu.

Passport
Size
Photograph

ATTN: CREDIT DEPARTMENT

I/We hereby apply for a business loan/overdraft facility of Nu. _____ (Nu. _____

_____)only for transfer /purchase / establishment/ expansion/execution

of _____ (nature of business/name of contract work) for a period

of _____ from/to your Bank.

(A)PERSONAL DETAILS:

Name: _____ Age _____

CID No: _____ Issue Date: _____ Expiry Date _____

Date of Birth: Day Month Year

Sex: Male Female

Marital Status: Single Married

Phone No: _____ Mobile No: _____ Email Id: _____

Permanent Address: Village: _____ Gewog: _____ Dzongkhag: _____

Thram No: _____ House No: _____

If Married; Name of Spouse: _____ Age: _____

Profession: _____ I.D Card No _____

Phone No: _____ Mobile No: _____ Email Id: _____

Permanent Address: Village: _____ Gewog: _____ Dzongkhag: _____

Currently I operate the following business:

Sl.No	Business Name	License Number	Location	Nature of Business
1				
2				
3				

(B) ACCOUNTS MAINTAINED WITH BNBL (if any):

Sl. No.	Account Type	Account Number
1	Savings Account	
2	Current Account	
3	Loan Account	

(C) ADDRESS

a) Business Address Post Box No: _____ Location: _____
Dzongkhag: _____ Email ID: _____
MobileNo: _____ TeleNo: _____

(D) MEANS OF FINANCING:

Own financing Nu. _____
Borrowing Nu. _____

(E) MODE OF INTEREST APPLIED

a) Fixed Rate b) Floating Rate

(F) SECURITY DETAILS:

a) Building:

	Building I	Building II	Building III	Monthly Rental
Thram/Plot No.				
Plinth Area				
Value				
Place				
Dzongkhag				

b) Land:

Thram/Plot No. _____ Area: _____ Value: _____

Place: _____ Dzongkhag: _____

c) Orchard:

i) Thram/Plot No. _____ Dzongkhag: _____

ii) No. of Non-Fruit Bearing Tress: _____ Rate: _____ Value: _____

d) Vehicle:

Type: _____ Registration No.: _____ Year Mgd.: _____ Cost Price: _____

e) Share: _____ Face value _____ Total value _____

(G) REPAYMENT SOURCE:

a) Rental Income per month Nu. _____

b) Business Income per month Nu. _____

(H) LOAN DETAILS WITH OTHER FINANCIAL INSTITUTIONS:

LOANS WITH	LIMIT	OUTSTANDING	OVERDUES	DETAILS OF COLLATERAL
BOB				
BDFC				
RICB				
NPPF				

(I) DETAILS OF GUARANTOR (IF APPLICABLE)

Name: _____ Age: _____ ID Card No _____

Profession _____ Relation: _____

Contact address: _____ Telephone No: _____

Mobile no: _____ Email Id: _____

(J) DOCUMENT CHECK LIST (TICK ALL APPLICABLE)

1. Photocopy of I.D. Card	<input type="checkbox"/>
2. Latest Passport size photographs 2 nos.	<input type="checkbox"/>
3. Ownership Certificate (not More than 3 months old)	<input type="checkbox"/>
4. Project report/Profit & Loss /cash flow statement	<input type="checkbox"/>
5. Stock Statement	<input type="checkbox"/>
6. Estimated value of the Assets	<input type="checkbox"/>
7. Copy of Blue Book	<input type="checkbox"/>
8. Work Order	<input type="checkbox"/>
9. Copy of valid Insurance policy of the building/vehicle	<input type="checkbox"/>
10. Copy of Business License/CDB License	<input type="checkbox"/>
OTHER DOCUMENTS(IF APPLICABLE)	
1) Photocopy of I.D. Card of Guarantor(s)	<input type="checkbox"/>
2) Latest Passport size photographs of Guarantor(s) 2 nos	<input type="checkbox"/>

(K) CERTIFICATION

The undersigned certifies that, to the best of his or her knowledge and belief, all information contained in this loan application and in the accompanying statements and documents is true, complete, and correct. The undersigned agrees to notify the Bank immediately of any material changes in this information. Further, the undersigned assure to make prompt and timely repayments as per the agreement. In event of non-compliance, the undersigned hereby authorize BNBL to take legal action as per BNBL norms.

(L) CONSENT CLAUSE

The Parties hereunto in their respective capacities as hereinabove mentioned do hereby declare that all the information furnished herewith is correct to the best of my/our knowledge and ability and do hereby consent to disclose and share all or such information required by Bhutan National Bank Ltd. to do such acts, deeds or things that are deemed necessary to facilitate Credit Information Bureau to ascertain accuracy/correctness of information. The parties hereunto mentioned do hereby give consent to use my/our demographic and credit information by the Credit Information Bureau and other credit reporting entities.

Date: _____

**AFFIX
LEGAL
STAMP
Nu:10**

NAME & SIGNATURE OF THE APPLICANT

*Please note: You are required to bring the original copy of all the documents for verification by the concerned Bank Officials.